

Resource Center Manager

Pay: \$48,000 - \$55,000 a year, salaried position

Hours: 40 hours a week -- onsite

Do you recognize value in walking alongside those struggling to overcome challenges? We create a space for people to explore, connect, and experience the love of Jesus that leads to transformation and stability in life. We are an entrepreneurial Christian organization that collaborates with people and communities willing to participate in their own transformation. Your individual skill and talents are important to us and add value to the team!

Job Duties:

- Leading, managing, and holding staff accountable, service administration, discipleship and evangelism, client experience, resource referral, and client development within the Well Resource Center.
- Lead Resource Center operations to ensure that established processes and procedures are carried out to maintain effectiveness and efficiency of operations.
- Work with local churches, community organizations, volunteers, and individuals in the community to facilitate building positive support systems, social capital, and connections for clients.
- Focus on providing effective communication to Resource Center team members to ensure all team members are aligned with the ministry mission and to provide clarity and direction when questions arise.
- Build relationships with community resource partners and actively participate in community resource partner groups.
- Lead discipleship and prayer for staff, volunteers, and customers

Job Requirements:

- Ability to maintain client confidentiality at all times by utilizing poise, tact, and diplomacy around situations with sensitive and confidential information
- Display organizational skills and utilize technology effectively to carry out duties including client interaction documentation and client follow up
- Willingness to learn poverty culture, including the value and belief systems of those that have experienced generational and/or situational poverty
- Maintains a posture of being people focused first and task focused second
- Foster a positive team culture, promoting open communication and collaboration
- Uphold the mission and culture of The Well

Qualifications:

- Previous experience in advocacy
- Prior experience working with individuals navigating social welfare programs
- Ability to pray with clients in individual settings

- Social Work experience is a plus, but not required

Perks of The Well:

- Sabbath days - extra rest outside PTO
- Time for spiritual development
- Career advancement opportunities
- Career skill development
- Christian community providing and receiving prayer
- Food, fellowship and fun to celebrate team member milestones

About The Well

Combining the love of Jesus, the help of our communities and the strength in each person to find hope for life.

At The Well, we know that people want to overcome the challenges they face in life, and for that to happen, they need a local place to get the help they need. The problem is, knowing and navigating available resources is complex, which leaves people feeling stuck and overwhelmed. They shouldn't have to do it on their own. We get it. It can be hard to know what to do or where to turn when life gets tough. That's why for over a decade, we've helped more than 4,000 people overcome life's barriers by collaborating with over 300+ partners.

The Well Thrift Store thrives alongside our faithful communities, funding The Well's goal of offering help and hope.

Good Stuff | Great Help | Gives Hope

LEARN ABOUT THE MISSION: https://www.youtube.com/watch?v=WPCv_grBlgk